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Introduction to Unifrog

What is Unifrog?

- Unifrog believe that destinations - where students end up after school - are even more important than their academic performance. They partner with schools to support students to progress into the best opportunity for them.

- Unifrog do this by providing a one-stop-shop where students can explore their interests, then find and successfully apply for their best next-step after school.

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The Unifrog tools

Exploring pathways

- Careers library
- Subjects library
- Know-how library
- MOOC

Searching for opportunities

- UK universities
- US universities
- European universities
- Oxbridge
- Apprenticeships
- College/ Sixth Form
- Canadian universities
- Asian universities
- Special Opportunities

Recording what you've done

- Activities
- Competencies
- Interactions

Drafting application materials

- Personal Statement
- CV / Resumé
- Teacher References
- Common App Essay

Making applications

- Post 16/18 Intentions
- Locker
- Applications list

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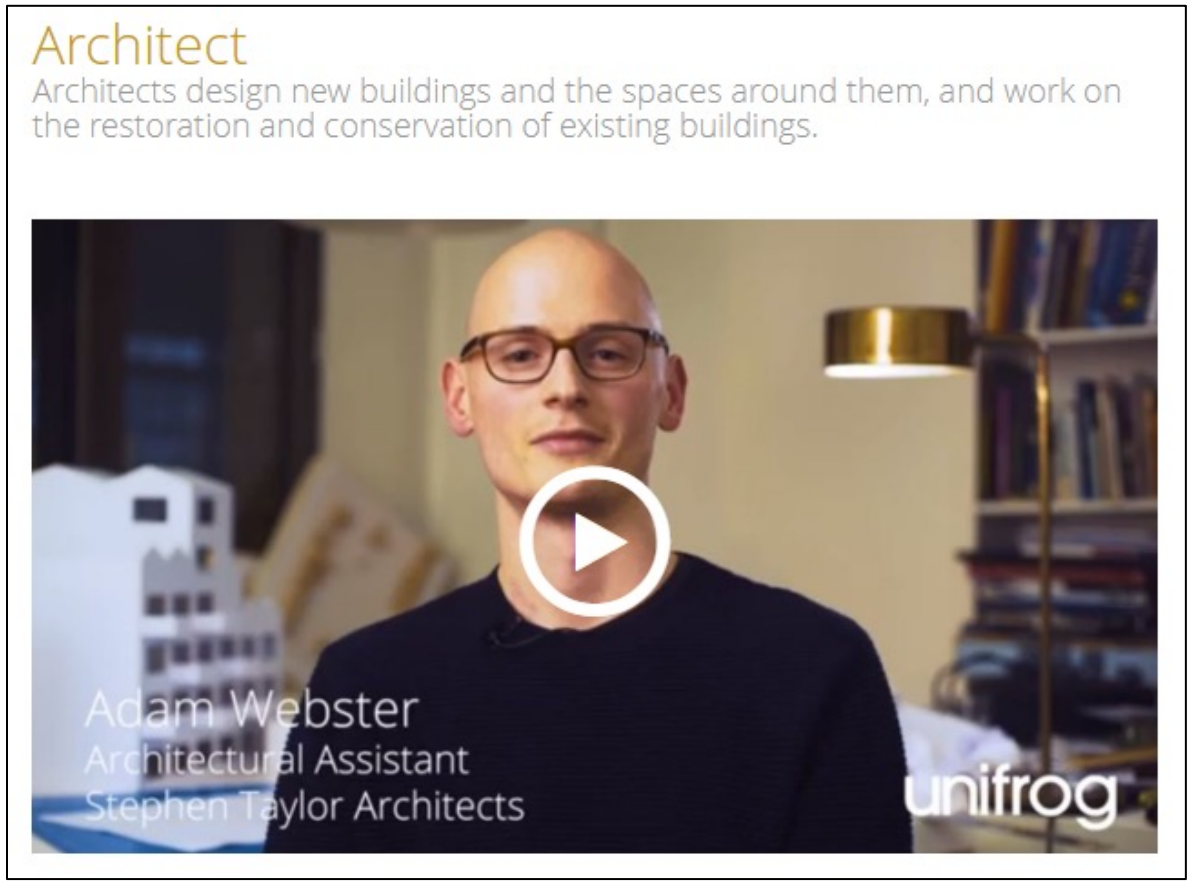
Careers Library

- Over 1000 career profiles
- Presents information from a range of sources
- Includes qualifications and skills needed, interviews with industry professionals and labour market information
- Explores progression opportunities and what a working week really looks like



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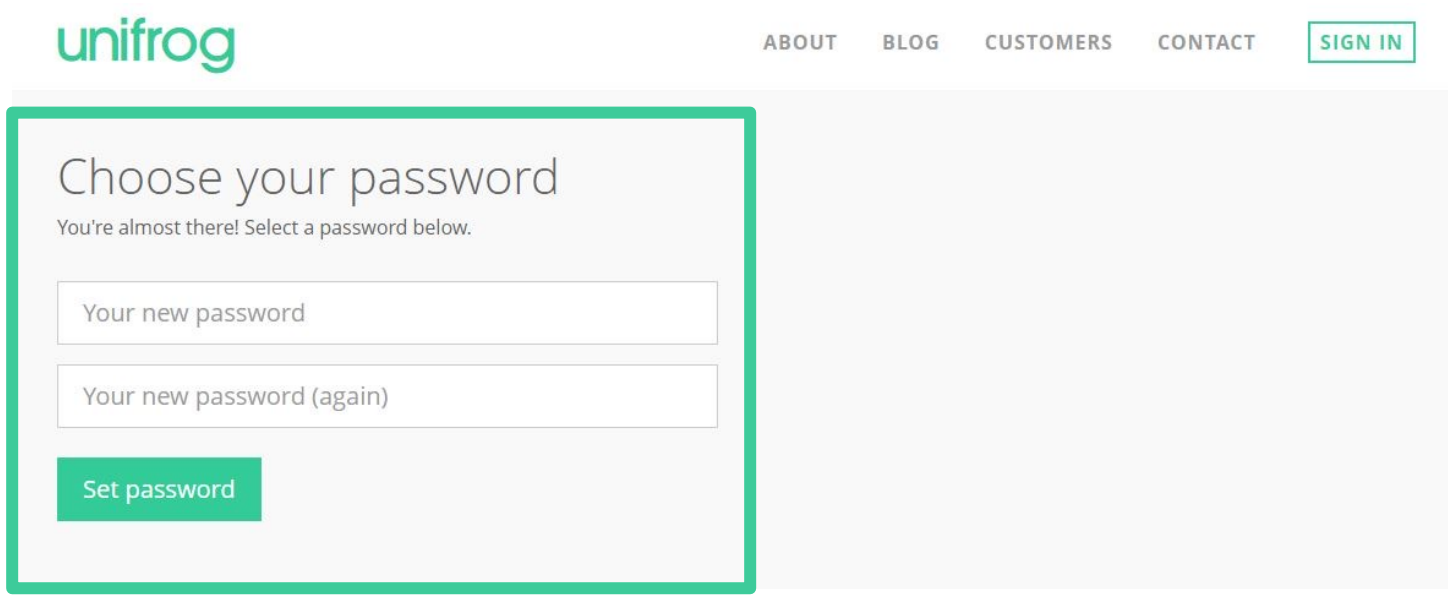
Signing in to your Unifrog Account

Creating your account

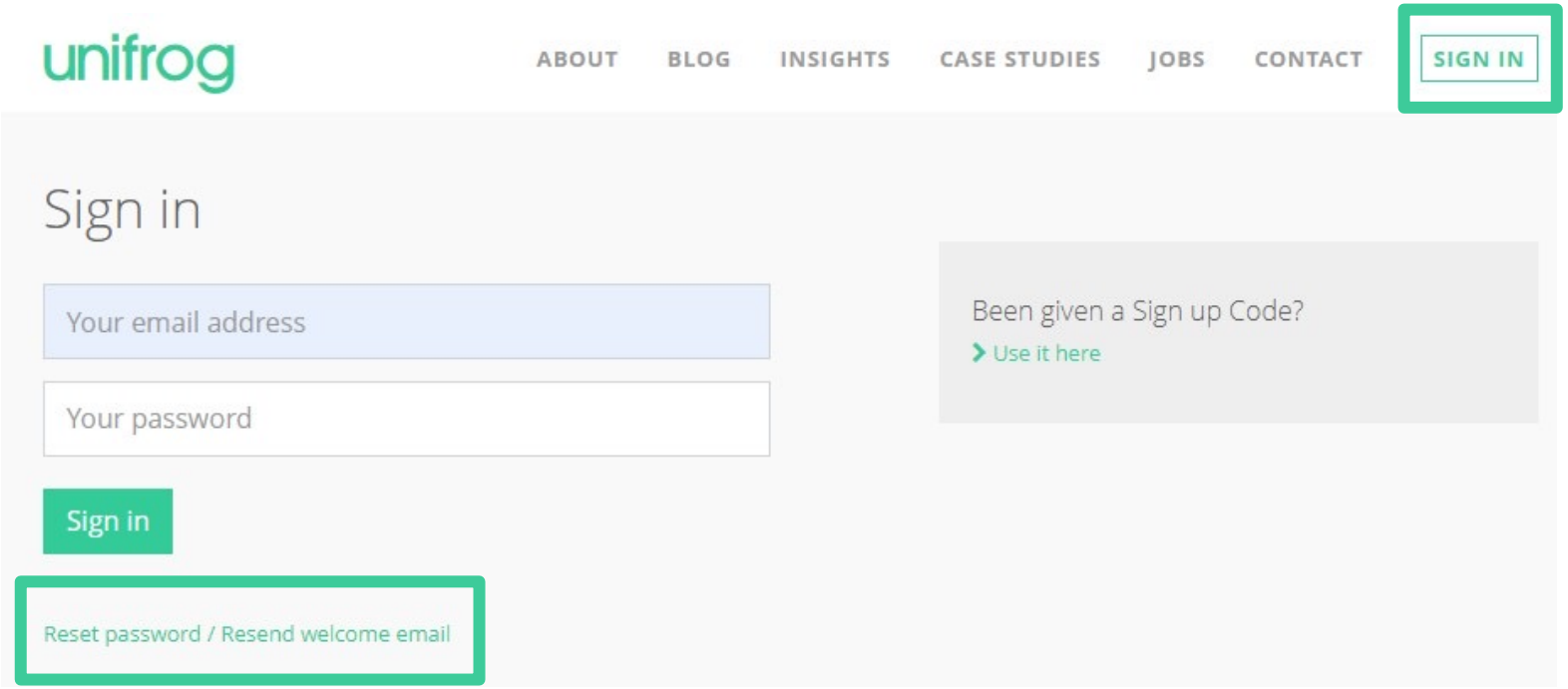


A link will be sent to your school email address (please check your junk/spam mailboxes).

Click the link and follow the instructions.

Create a memorable password and make a note of your password!

Access your accounts



Every time you login to Unifrog from now on, sign in using the button in the top right-hand corner of the homepage.

If you do forget your password, hit this link to reset.

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Recording what you've done

What are skills?

Skills are things you learn that enable you to perform certain tasks.

They can be categorised into **hard skills**, and **soft skills. Hard skills** are things you can be taught, and can be improved on with practice.

Playing football	Speaking a second language	First Aid certificate
Computer skills and coding	Cooking technique	An academic qualification

What are skills?

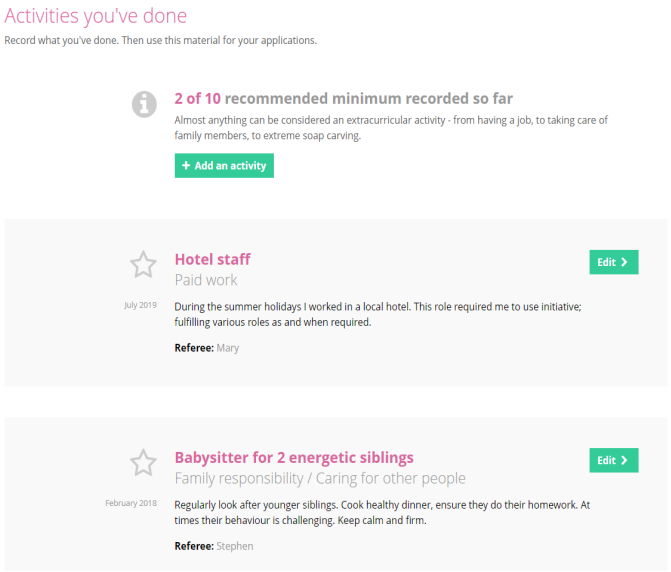
Soft skills are harder to teach, and often come more naturally to some people than others.

These are sometimes called **transferable skills**, **employability skills** or **competencies.** They can often be a bit harder to quantify.

Being a good listener	Problem solving	Being reliable
Being a good leader	Ability to learn and adapt quickly	Teamwork

2) Recording what you have done

Use the tools in this section to get *Recording what you have done*, using guidance and examples and preparing yourself for making applications.

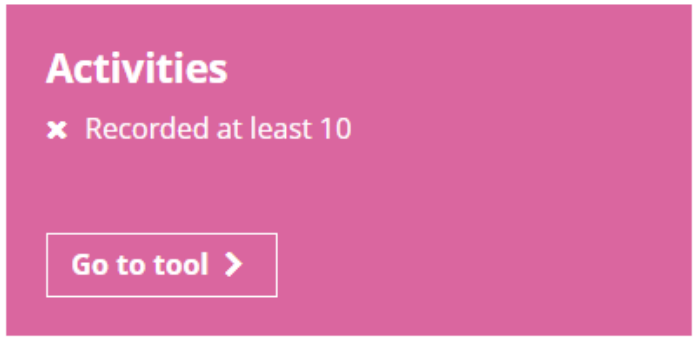


Our Tools:

- Activities
- Competencies
- Interactions

The Activities tool provides templates so you can record examples of activities that underline your personal experience, abilities, and accomplishments.

This will improve your job, apprenticeship, or university applications!



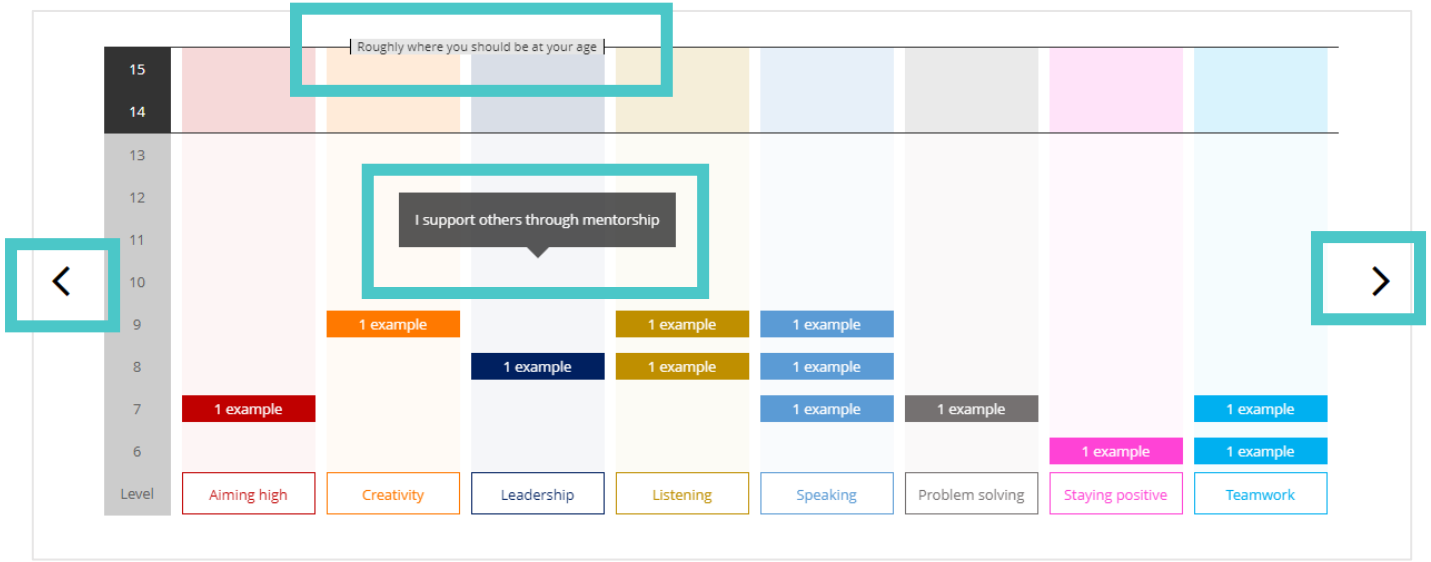
These are the 12 competencies that underpin success at every stage of life:

Aiming high	Creativity	Leadership	Listening
Speaking	Problem solving	Staying positive	Teamwork
Reading	Numeracy	Independence	Writing

Use the Unifrog Competencies tool to record your progress.

Recording skills on Unifrog

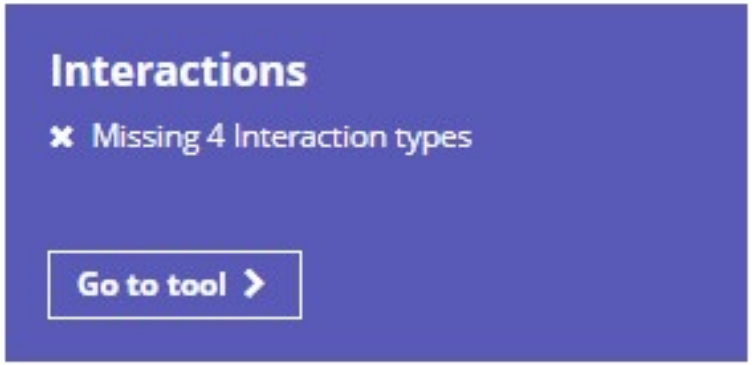
Your homepage will show an interactive Competencies ladder, charting your progress.



You can add examples and track your progress against the 12 star competencies, or add your own!

The Interactions tool is a record of all the careers education and exposure that you receive.

The tool helps you to easily keep track of all these experiences!



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Drafting application materials

4) Drafting application materials

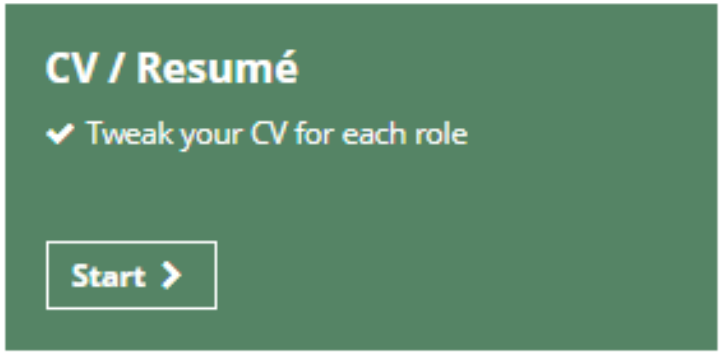
Use the tools in the *Drafting applications* section to start your application process, using guidance and examples provided.

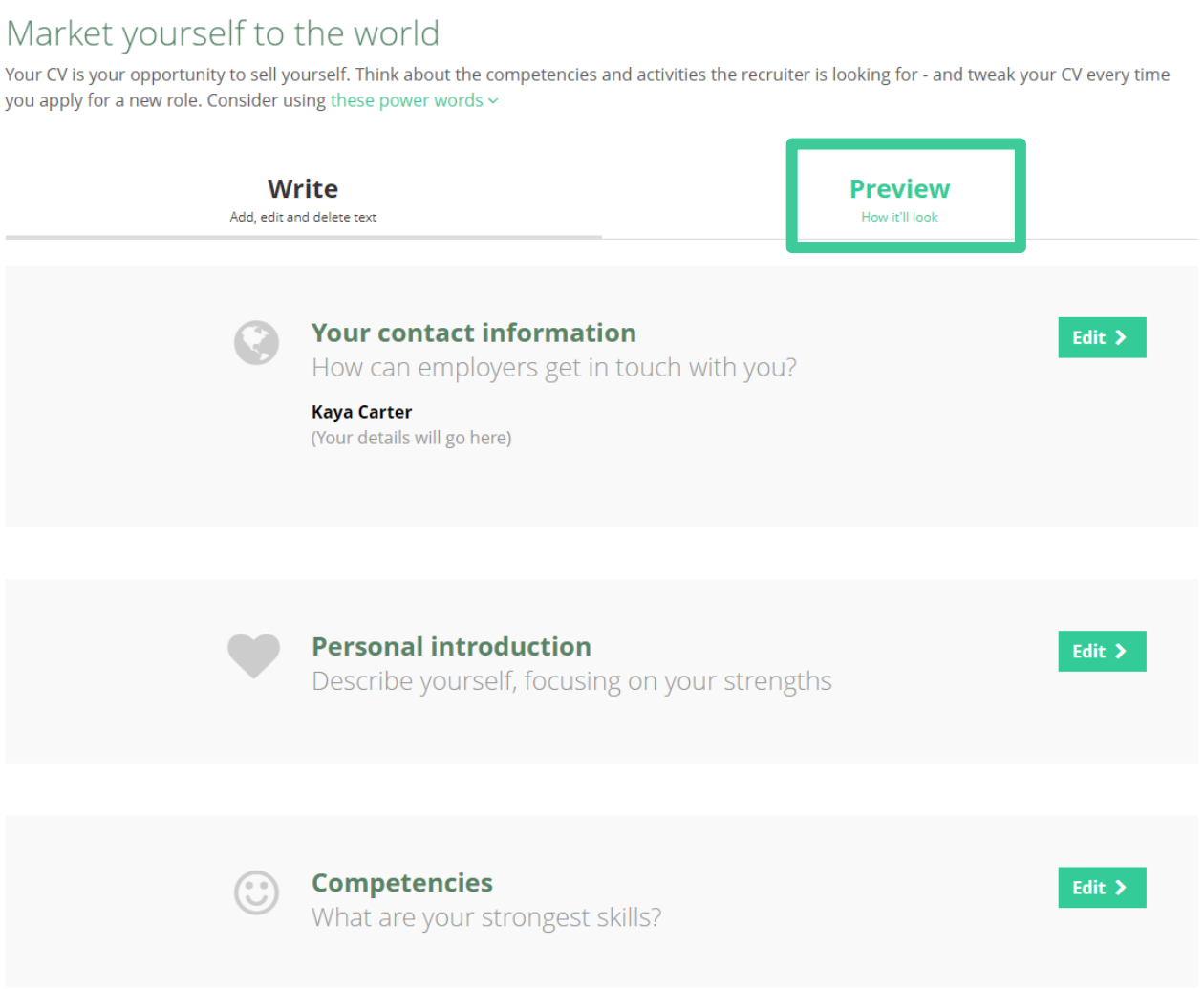
Our Tools:

- UK Personal Statement
- Academics
- CV / Resume
- Common App Essay
- US recommenders
- Notes for Ref Writers

The CV / Resumé tool provides a template for creating your own unique and comprehensive CV.

This tool will save you time when writing and modifying your CV for particular vacancies!





The tool splits your CV / resumé into several sections. You can complete these in any order and come back to each section as many times as you like.

Once you are ready to complete the section click ‘Edit’.

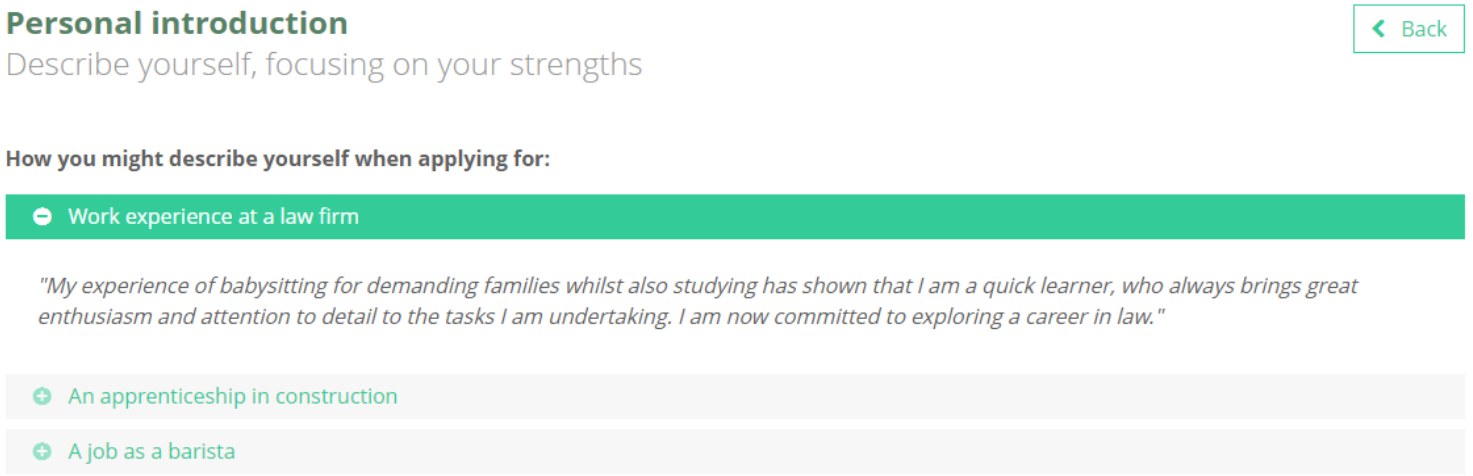
Click on ‘Preview’ to see how your CV/resumé will look as one section.

Market yourself to the world

Your CV is your opportunity to sell yourself. Think about the competencies and activities the recruiter is looking for - and tweak your CV every time you apply for a new role. Consider using these power words ^

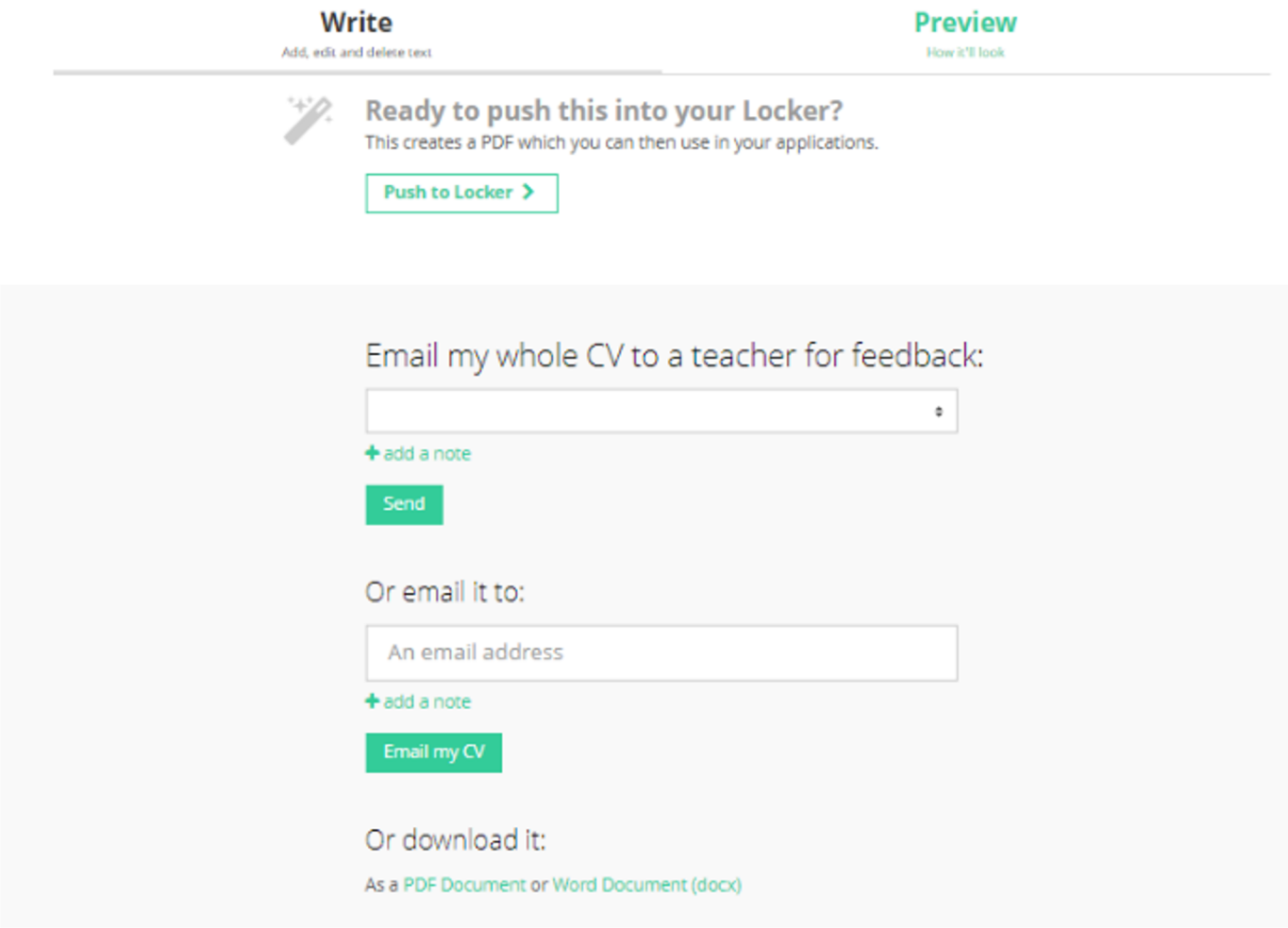
Power word	Definition
Accurate	right, correct, spot on, exact
Active	alert, lively
Adaptable	able to adjust to new conditions
Analytical	logical, detailed, searching
Articulate	speaking clearly and being understood
Business-minded	efficient, practical
Bilingual	speaking two languages well
Calm	peaceful, not being nervous or angry
Capable	able to do things, practical
Commerically-minded	able to think of ways to make money
Committed	dedicated, loyal
Competent	able to do things, know how to do things
Confident	feel sure of something
Consistent	doing things the same every time, constant
Creative	able to use your imagination

At the top of this page there are a list of words that are considered impressive when used in a CV or resumé.



Once you have selected a section to complete and clicked ‘Edit’, you will see some prompts in green text at the top of the page. Each one expands to show an example.

Do not try to use these as templates; the entries need to be personal to you.



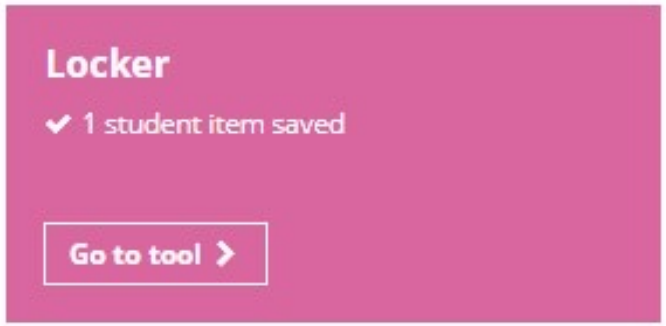
Once you have completed your CV/resumé you can choose to do one or all of the following:

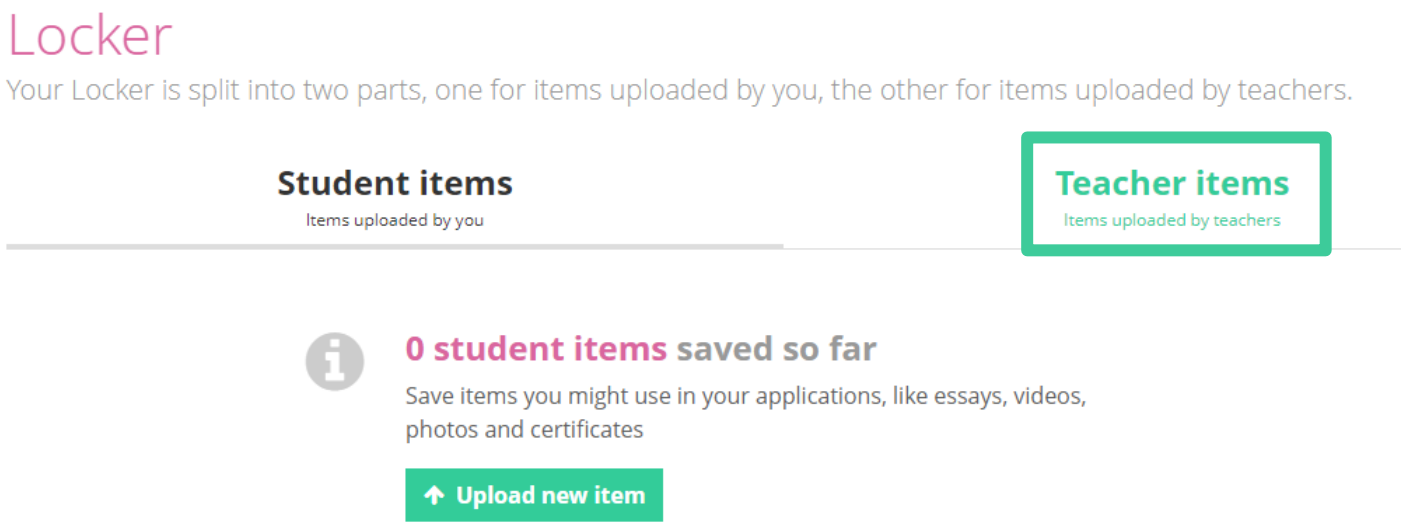
- Store it in your Locker
- Email to a teacher /another
- Download is as Word/PDF file

Don’t forget - you can update it anytime.

The Locker can be used to store items that will support your applications.

These might be photos, videos, certificates and so on - it can be for almost anything you that you would like your teachers to take a look at!





Use the Locker to store all your important items to help you prepare your applications.

Click ‘Upload new item’ to choose your uploads.

Teachers are also able to upload items to your Locker, this is where you will find your Personal Statement template.

School website link

Home | News | Gallery | Information | The Studio Theatre | Students | Sixth Form | Parents | Community | Contact

Home / Students / Careers

Explore:
Students

- Student Well-being
- Year 6 Transition
- GCSE Course Options
- Careers
- ePraise
- Online Learning Platforms
- Clubs Timetable
- Duke of Edinburgh Award
- Voltaire Society

Careers

Last updated Tuesday 27 September 2022

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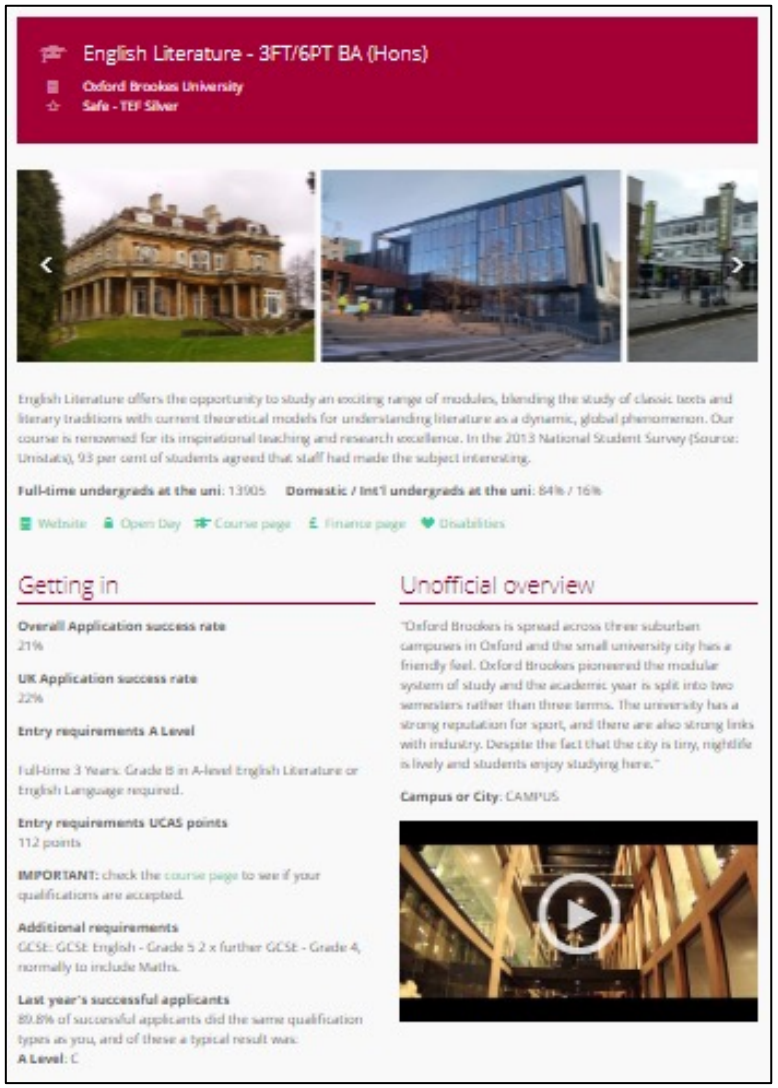
Unifrog is a complete destinations platform that allows students to search for opportunities and make applications for their next steps. Click here to sign in.

UK Universities



- Students can enter subject of interest and projected grades to see all relevant university courses available in the UK
- Rank and filter opportunities by factors like hours of lectures, price of accommodation and graduate job rates
- Get direct links to university information pages, with impartial information on courses and institutions
- Save unlimited shortlists to refer back to later

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GDPR

GDPR is a regulation in EU law on data protection and privacy for everyone within the European Union and the European Economic Area.

Unifrog takes data security very seriously, and as such, has several features in place to protect school and student data.

We only use EU data centres, have multiple firewalls, layered-access security and more. Information on this can be found at unifrog.org/about#security

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