

# Ballakermeen High School

Chair of Governors: Mr Alex F Downie OBE



Head Teacher  
Mrs. P. A. Burnett MA (Ed.) NPQH

23<sup>rd</sup> September 2020

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Dear Parent/Carer

On Wednesday 7<sup>th</sup> October we have our annual prize-giving at the Villa Marina. If your child is receiving an award or performing you will already have been notified, but all students are affected in some way. Year 7 and Year 11 (except prize winners and performers) **do not attend the Villa Marina**: they have special programmes in school.

Years 8, 9, 10, 12 and 13 will attend the ceremony. There is a designated route with marshals at crossing points and all students are expected to follow it. Bags will be left at school and so only essential items should be brought on Wednesday morning. **We strongly advise that each student should bring a coat.**

After the ceremony students who do not need a bus will be released from the Villa at 2:45pm. All the other students will be walked back to school along the designated route. The buses will depart from Ballakermeen at 3:30pm. This is a change to our normal arrangements because of the building works on the Promenade. Parents are strongly advised not to arrange to meet their children in town, unless travelling by foot.

Yours faithfully

Mrs T Busby  
Assistant Head teacher

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**Prize Day 7<sup>th</sup> October -2020 - Return this slip to your child's form tutor**

Name of student: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

I do / do not give permission for my son/daughter to be released from the Villa Marina at 2:45pm on Wednesday 7<sup>th</sup> October 2020.

Signed (Parent/Carer) \_\_\_\_\_ Date: \_\_\_\_\_

Please note: Only students who have returned this form will be able to be dismissed at 2:45pm from the Villa Marina.