



Home Learning during School Closure (January 2021) Guidance & Expectations for Students, Parents and Carers

1. Purpose

The following serves as guidance for students, parents and carers in the event of a full or partial school closure. Our aim is to ensure all students are able to continue to progress their learning with minimal disruption. Since September, our teachers and Form Tutors have enrolled all of their students in their respective subject and pastoral Google Classrooms.

2. Expectations of Teachers

The school will continue to offer a full curriculum in all Key Stages, primarily through Google Classroom. In particular, during term time teachers will:

- Provide instruction and relevant curriculum materials, including recorded lessons, on a weekly or fortnightly basis (see timetable below), with lessons and tasks posted on a Monday
- Use a variety of online activities to promote engagement and progression in learning
- Assess work on a regular basis, especially for examination courses where centre-assessed grading may be required in the future
- Provide feedback to individual student learning enquiries in a timely manner
- Maintain daily pastoral attendance, as well as providing access to PSHE materials to promote student well being
- Monitor engagement and progress in learning through the completion of assignments, rewarding commendable effort or outstanding achievement through e-praise, and flagging up concerns in the event of persistent non-engagement

Our use of recorded, rather than live, lessons is based on the following:

- Recorded lessons give students the flexibility to engage with their learning at their own pace and outside the scheduled timetable and, if necessary, to review learning materials; live lessons exclude students who do not have access to devices or an internet connection at certain times of the day
- In line with DESC guidance on safer working practices, recorded lessons also significantly reduce the risk of potential safeguarding issues

3. Expectations of students

- Ensure you can access Google Classroom using the username and password provided by the school
- Complete online learning assignments set by your teachers to the best of your ability
- Seek guidance or feedback from your teachers as required, using school e-mail and / Google Classroom
- Maintain regular contact with your Form Tutor and / or Head of Year, especially if you have any questions or concerns

4. Parents and carers can support their child's learning by

- Checking your child can access Google Classroom
- Ensuring your child follows an organised plan and completes the set work to the best of their ability
- Where possible, discussing your child's learning with them
- Contacting the school if you have any concerns (see FAQ below)



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5. School communication channels

- Key policy and guidance will be maintained on the landing page of the school website
- InTouch and Parent App will be used to send out important communications, e.g. Head's newsletters, and urgent messages
- Additional communications and reminders will be posted on the school's social media channels, Facebook, Instagram and Twitter

6. Frequently Asked Questions

- Who do I contact if I have a question about school work? [Contact the relevant teacher or Head of Subject / Faculty using Google Classroom or e-mail](#)
For online learning tips, we have a dedicated Google Classroom (code: gyjcaya), which includes useful films and student-friendly training materials
- Who do I contact if I have a problem with access to a mobile device or internet connection? [Contact BHSEnquiries@sch.im](mailto:BHSEnquiries@sch.im)
- Who do I contact if I have a problem with network passwords? [Contact Ros.Alcock@sch.im](mailto:Ros.Alcock@sch.im)
- Who do I contact if I have a safeguarding concern? [Contact BHSSafeguarding@sch.im](mailto:BHSSafeguarding@sch.im)
- Who do I contact if I have any other questions? [Contact the relevant Form Tutor / Head of Year using Google Classroom or e-mail](#)

7. Online lessons

Recorded lessons, including associated activities, will be posted according to the following schedule:

Key Stage 3 (fortnightly timetable)

Week 1	Subject	Time allocation	Week 2	Subject	Time allocation
Start 11 January	English	2 hours	Start 18 January	English	2 hours
	Maths	2 hours		Maths	2 hours
	Science	2 hours		Science	2 hours
	French	30 minutes		French	30 minutes
	German	30 minutes		German	30 minutes
	PE	30 minutes		PE	30 minutes
	Geography	1 hour		History	1 hour
	RE	30 minutes		DT	30 minutes
	Art	30 minutes		Drama	30 minutes
	Music	30 minutes		ICT	30 minutes
	PSHE	30 minutes		PSHE	30 minutes

Key Stage 4 (weekly timetable)

Subject	Time allocation
English	2 hours
Maths	2 hours
Science	2 hours
Options	1 ½ hours
RE	30 minutes
PSHE	30 minutes



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Sixth Form (weekly timetable)

Year 12 students are expected to engage in a minimum of 6 hours of learning per subject each week, as well as engaging with PSHE.

Year 13 students are expected to engage in a minimum of 8 hours of learning per subject each week, as well as engaging with PSHE.

Time allocations for Sixth Form subjects include accessing recorded lessons and any follow-on independent learning tasks set by teachers.

Appendix

