



WWW.PARENTPAY.COM

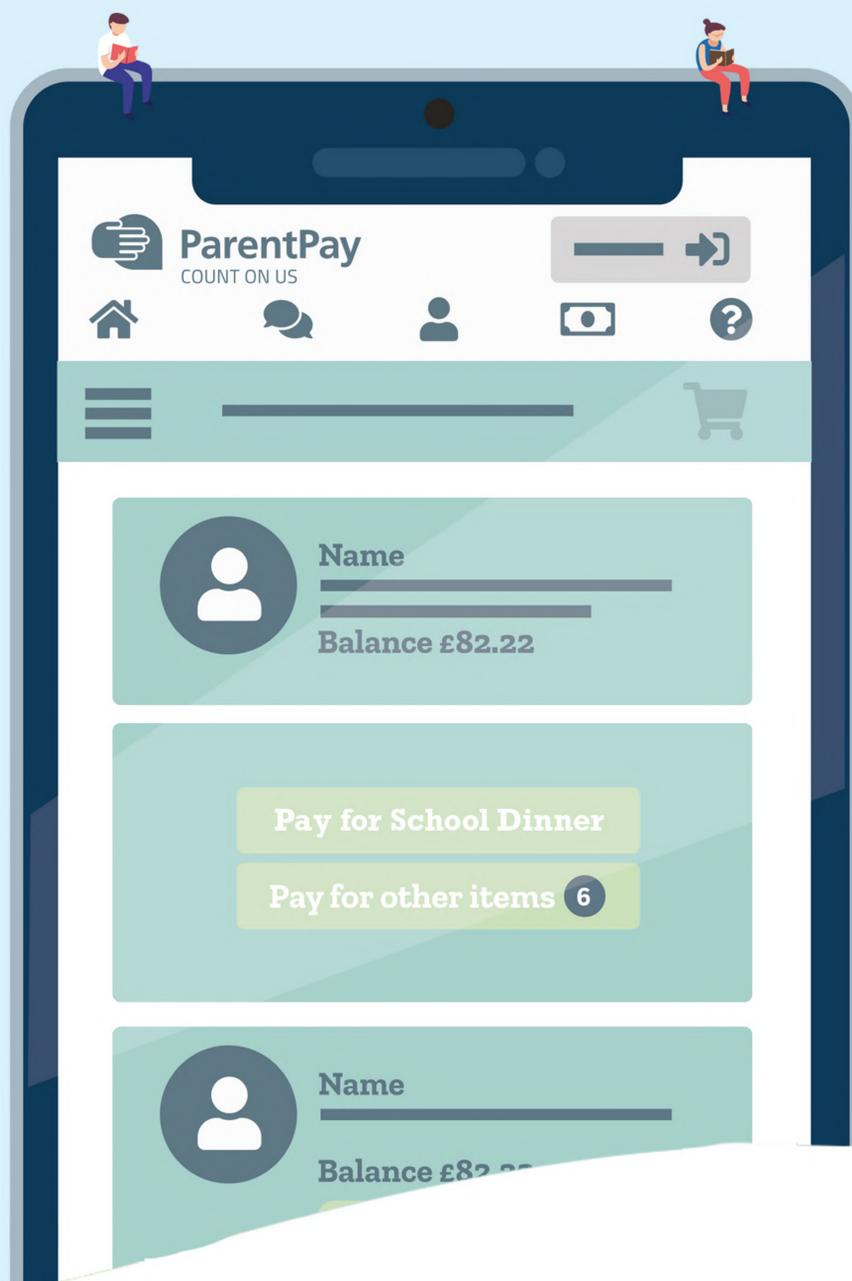
AN INTRODUCTION TO OUR

ONLINE PAYMENT SERVICE





WHAT DOES PARENTPAY DO?



- Enables you to pay for School Meals and other items such as Smartcards, Ties and School Trips.
- Offers a highly secure payment site
- Gives you a history of all the payments you have made
- Allows you to create a single account login across all your children that attend a ParentPay school
- Shows you all items available for payment relevant to each of your children
- Emails a receipt of your payment to the email address you register
- Offers you the ability to set automated email/SMS payment reminders.



HOW DOES PARENTPAY HELP *YOU?*

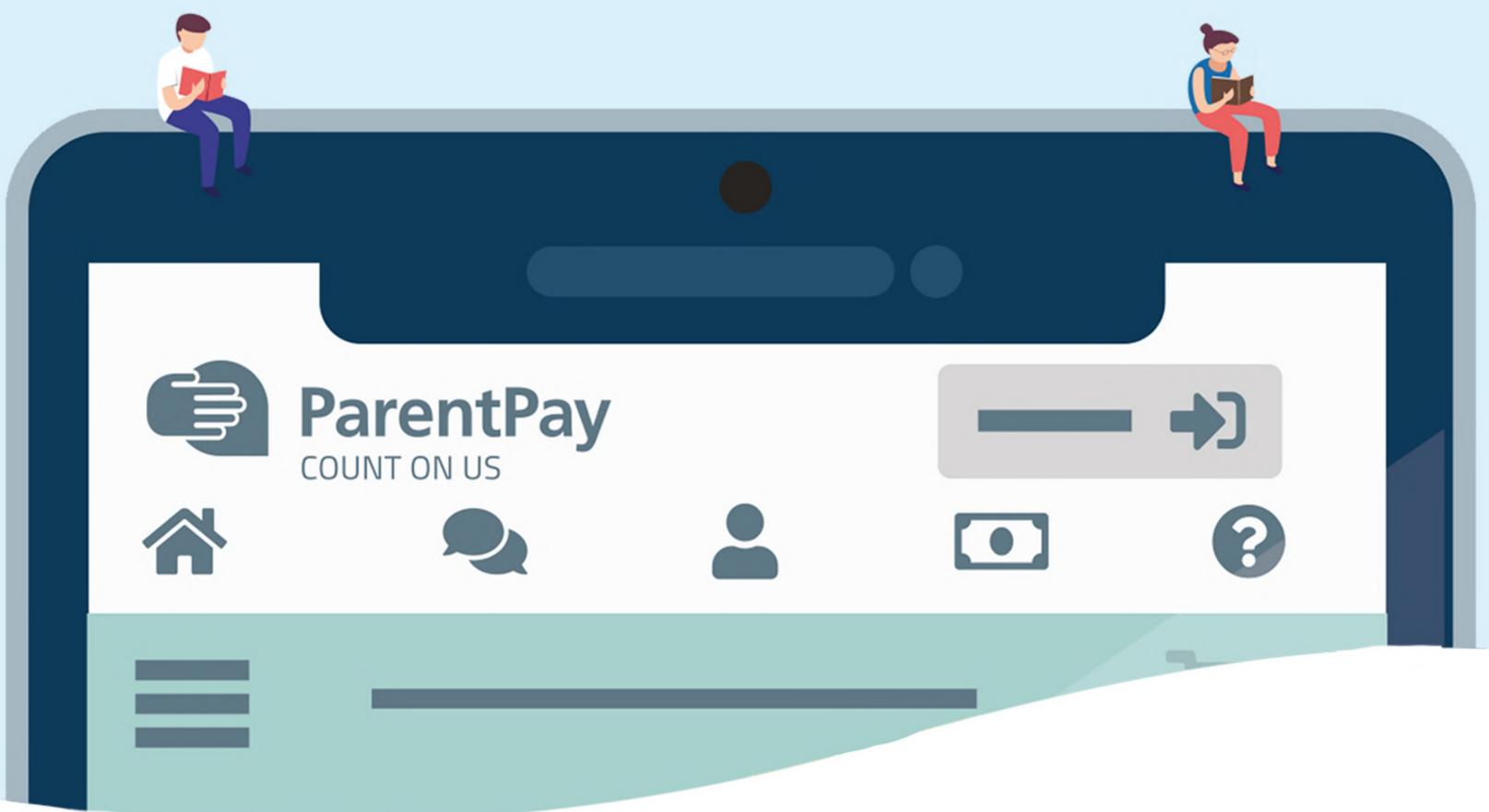
- Gives you the freedom to make payments to school whenever and wherever you like
- Stops you having to write cheques or search for cash to send to school
- Gives you peace of mind that your payment has been made safely and securely
- Helps with budgeting; payments are immediate, there is no waiting for cheques to clear
- Payments for many of the larger trips can be made by instalments up to the due date
- ParentPay is quick and easy to use.



HOW DOES PARENTPAY HELP *YOUR* *SCHOOL?*



- Reduces the administrative time spent on banking procedures
- Keeps accurate records of payments made to every service for every student
- Payments do not bounce
- Reduces paper 'waste'
- Allows for easy and quick refunds to be made back to the payment card
- Improves communication between the school and parents concerning payments
- Offers a more efficient payment collection process, reducing the amount of money held on school premises
- Helps us improve school-home communication with its integrated email/SMS messaging centre.



HOW DO YOU GET STARTED?

We will send you an activation letter containing your activation details to enable you to set up your ParentPay account.

If you have more than one child at a ParentPay school/s you can add them to a single account, providing one login for all children at ParentPay schools.

MORE INFORMATION:

In September, all new students will be issued with a smartcard so they do not need to carry cash. Cash can, however, still be added onto the smartcard account via loaders that are located in the school foyer and cheque payments are also still accepted. There is no cost to parents for using the service, although a small charge will apply if a smartcard is lost.



If you sign up for ParentPay, we will need to share certain information about you and your child with ParentPay, which will be done under the following policy statement which is common across all schools on the Island:

To understand how the Department of Education, Sport and Culture obtains and processes your information please visit this link:

<https://www.gov.im/about-the-government/departments/education-sport-and-culture/data-processing/>

“As a member of a school community it is necessary to process your information, but this will only be done in accordance with the Data Protection Principles.”

The information you provide, and that obtained from other relevant sources, such as registers, letters you send in, forms etc, will be treated confidentially and used by the school to fulfil its legal/statutory obligations. Elements of this information may also be shared with trusted third parties who support the school in the delivery of their statutory requirements, where necessary to confirm factual information provided by you, to protect public funds, including the prevention and detection of fraud and/or otherwise required by law.”

The information required by ParentPay to set up an account for electronic payments includes student name, home address, date of birth, gender, year group, tutor group, identifying number (admittance number and UPN) and parental name/salutation. Please also view ParentPay’s Privacy Notice via their website:
<https://www.parentpay.com/privacy-policy/>

The school will always seek consent prior to sharing data with any other trusted third party. Please return the reply slip below to Ballakermeen High School indicating whether you would like to be given access to ParentPay. The option to use ParentPay will not be available without written consent. More information can be found on the ParentPay website, alternatively contact: bhsenquiries@sch.im

