Ballakenmeen High School



Chair of Governors: Mrs Gill Skinner JP Head Teacher: Mr. Graeme Corrin BA (Hons) NPOH

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Dear Parents or Carers

Welcome to Arbor! Ballakermeen High School is now using the Parent Portal and Parent App, and an account has been set up for you.

Before you download the app, you need to finish creating your account on the Parent Portal website by setting up a password. Your username is the email address we've sent this email to. Even if you already have an Arbor account for another school and have previously downloaded the app, you must follow the link below to set up an account for Ballakermeen High School.

Go to https://login.arbor.sc and click **Forgot your password?** If you have a child at more than one Arbor school, you will be asked to select a school; choose Ballakermeen.

Once you have created your account on the Parent Portal website you can then download the Arbor Parent App from either the Play Store on android phones or the Apple Store on iPhones.

When you open the app for the first time you need to enter the email address and password you have just set up via the Parent Portal. If you have accounts for multiple schools, all schools will be shown, and you should pick Ballakermeen. Ballakermeen will have a green tick next to it as the password you entered is linked to our Arbor site. All of your children that attend Ballakermeen should be listed.

Before starting this process, we advise that you read the following guidance documentation:

 $\frac{https://support.arbor-education.com/hc/en-us/articles/360020147458-Log-into-the-Parent-Portal-and-the-Parent-App\#what-is-the-arbor-app--0-1$

Please be aware that we have been using Arbor since the start of the academic year and teaching staff have been logging attendance data, behaviour incidents and praise points on to the system. When you access the Parent Portal and Parent App for the first time, you will be able to view these entries.

If you have any queries, please contact bhsenquiries@sch.im

Yours sincerely

Mrs K. Dean

ICT/Computing Faculty & Digital Learning Leader